

75.0200.38.2021

Ordinance No. 32 of the Rector of the Jagiellonian University of 25 March 2021

on functioning of the Jagiellonian University from 26 March to 11 April 2021

In accordance with Article 23, clause 1 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2020, item 85), it is hereby decided that:

§ 1

Ordinance determines functioning of the Jagiellonian University from 26 March to 11 April 2021.

§ 2

Jagiellonian University premises may only be accessed by staff working on-site and persons providing services to the University. Students and PhD candidates can enter the buildings by scheduled appointment only.

§ 3

1. Wherever possible, staff should work remotely. Necessary staff working on-site is acceptable provided no more than one person is working in one room at a time.
2. Employees should contact one another by means of electronic communication (phone, e-mail, MS Teams) and EZD system.
3. If necessary, paper mail should be submitted only at the Dziennik Podawczy /Correspondence Log/, Collegium Novum Building, ul. Gołębia 24, from 10:00 a.m. to 1:00 p.m.
4. If it necessary to submit a VAT invoice in paper form, it should be submitted at the Dział Weryfikacji i Kontroli /Verification and Control Unit/, Collegium Novum Building, ul. Gołębia 24, from 10:00 a.m. to 1:00 p.m.

§ 4

1. All university-wide and department on-site conferences, sporting events as well as other meetings organised by the Jagiellonian University are cancelled. On-line events are acceptable.
2. All international travel of JU undergraduate, graduate and doctoral students as well as university employees have been suspended. Domestic business trips should be limited to those that are absolutely necessary.
3. Students, PhD candidates and staff may only attend on-line in domestic events and conferences.

4. All exhibitions in the JU Museum – Collegium Maius and the Botanical Garden are closed to visitors.
5. The accommodation of new people in JU student dormitories is suspended. All visits of external guests will be banned.

#### § 5

1. Teaching and learning arrangements introduced by JU Rector's Ordinance No. 4 of 13 January 2021 on teaching and learning arrangements in the spring semester 2020/21 (excluding JU Medical College) are still in effect.
2. Physical education classes are conducted entirely on-line.
3. The organization of JU libraries will be regulated by a separate ordinance of the JU Vice-Rector for University Development/Deans of the Faculties.

#### § 6

All research projects should be carried out in a safe environment, with focus on health and well-being of students, PhD candidates and staff.

#### § 7

Regarding the limitations set forth in this Ordinance, regulations introduced by: JU Rector's Ordinance No. 151 of 23 December 2020, JU Chancellor's Announcement No. 22 of 17 September 2020, and JU Vice-Rector for Educational Affairs' Announcement No. 27 of 5 October 2020 are still in effect.

#### § 8

The regulation enters into force on the day of signing.

Rector

Prof. dr hab. Jacek Popiel